

Apartment Hunters Property Management Division

Application for Occupancy Cover Sheet

Today's Date: _____

Property Address: _____

Proposed Move-In Date: _____

Leasing Agent/Realtor: _____

Initial Lease Term: _____/Months

Primary contact regarding this application:

First Name

Last Name

Telephones:

Cell Phone: _____

Work Phone: _____

Current Home Phone: _____

E-Mail Address: _____

4 Valley Locations

3404 W. Cheryl Dr. Suite A158
Phoenix, AZ. 85051
Tel: (602) 863-1900
Fax: (602) 863-1638

1660 S. Alma School Rd. #205
Mesa, AZ. 85210
Tel: (480) 969-4787
Fax: (480) 969-9780

13648 N. Tatum Blvd. #B
Phoenix, AZ. 85032
Tel: (602) 494-4300
Fax: (602) 494-4698

21408 S. Ellsworth Rd.
Queen Creek, AZ. 85242
Tel: (480) 398-2472
Fax: (480) 398-2477

How did you find our property?

- For-Rent Sign
- Internet
- Newspaper Ad
- Realtor
- Stopped in Office
- Tenant Referral
- Other

Please complete the entire application and return to one of our offices, including the application fee of \$25 per adult.

Tenant Name: _____ Property Address: _____

PROSPECTIVE TENANT(S) INFORMATION	
Name (Last,First,MI): Maiden Name (if applicable):	Social Security #:
Driver's License #: Driver's License State:	Home Phone #: Cell Phone #:
Date of Birth:	Email Address:
Spouse's Name (Last,First,MI): Maiden Name (if applicable):	Spouse Social Security #:
Driver's License #:	Driver's License State:
Date of Birth:	Cell Phone #:
Other Occupant(s) (Names & Ages):	
Present Address:	Apt #:
City, State & Zip:	How long at residence? From: To:
Landlord or Mortgage Company:	Phone:
Monthly Payment Amount:	Reason for Moving:
Previous Address:	Apt #:
City, State & Zip:	How long at residence? From: To:
Landlord or Mortgage Company:	Phone:
Monthly Payment Amount:	Reason for Moving:

EMPLOYMENT INFORMATION	
Employer:	Telephone:
Address:	How Long?:
Position:	Gross Monthly Income:
Supervisors Name:	Supervisors Phone #:
Previous Employer:	Telephone:
Address:	How Long?
Position:	Gross Monthly Income:
Supervisors Name:	Supervisors Phone #:
Spouse Employer:	Telephone:
Address:	How Long?
Position:	Gross Monthly Income:
Supervisors Name:	Supervisors Phone #:

Tenant Name: _____ Property Address: _____

CHARACTER REFERENCES	
Name:	Telephone:
Address:	Relationship:
Name:	Telephone:
Address:	Relationship:

IN CASE OF AN EMERGENCY, PLEASE NOTIFY:	
Name:	Telephone:
Address:	Relationship:

ADDITIONAL INFORMATION			
Have you ever filed bankruptcy?		If yes, when?	
Have you ever been evicted?		If yes, when, where & why?	
Have you ever been convicted of a felony?		If yes, please explain?	
Auto Make:	Model:	Year:	License#:
Auto Make:	Model:	Year:	License#:
Boat?	Trailer or R.V.?	Work Vehicle?	ATV?
How many pets?	Cat(s) or Dog(s) or Other	Breed (*):	Age & Weight(*):
Neutered or Spayed? Male or Female?		De-clawed (yes or no if applicable):	

*** Pet acceptance is subject to management/owner approval based on size and breed. Apartment Hunters does not accept aggressive breed pets such as but not limited to pit bull, rottweilers, chow chows, etc.**

EARNEST DEPOSIT AGREEMENT

Applicant understands an earnest deposit in the amount of \$500.00 is needed to hold a property. If the application is not approved, the earnest deposit will be refunded. If the application is approved by owner/agent and a rental agreement is entered into, the earnest deposit will be credited to the required security deposit and/or redecorating fee and/or cleaning deposits. If applicant is approved, but fails to enter into the rental agreement, or fails to take occupancy on the date specified, the earnest deposit will not be refunded unless owner/agent receives written notice of changes within 24 hours of submitting this application.

By signing below, applicant hereby grants permission by the owner/agent to verify the above information and the applicant's credit history. Applicant hereby verifies that the above information is correct and understands that deliberate falsification of information on this application is grounds for rejection. **The application fee is \$25.00 per adult. A fee of \$10.00 per adult applicant must be paid with this application for processing and is non-refundable. After acceptance, the balance of application fee(s) will be collected as part of the lease contract.**

Applicant's Signature & Date

Applicant's Signature & Date

APARTMENT HUNTERS

AUTHORIZATION TO RELEASE INFORMATION

To Whom It May Concern:

I/We authorize you to provide the Apartment Hunters, its agents, and any/all information they request. Such information is not limited to, employment history, income, rental history and credit history.

PRIVACY ACT NOTICE: This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective renter under its program. It will not be disclosed outside the agency except as required and permitted by law.

Applicant's Signature

Date

Applicant's Signature

Date

Print Name

Print Name